



Reserved Table Guidelines

Saturday, November 8th

Charlotte Convention Center: Crown Ballroom

1. The “Table Captain” is the person that purchased the table, and we prefer the one to have it released for the group. Our Reserved Table Ushers will be outside the ballroom doors (with clipboards and maps) ready to assist if you need help finding your table.
2. If you want to have your table named (it can be anything that you come up with – from a simple “Becky’s 50th Birthday” to “Race Stripes” & “Skid Marks”) please send an email to n.smith@carolinarain.org by **Wednesday, November 5th**. If not, then your table will be labeled with the name of the person that purchased it.
3. You may decorate your table any way you choose, but the following are **NOT** allowed:
 - a. Helium Balloons – this is a guideline from the Convention Center because who wants to scale the rafters to get your lost balloon?!
 - b. Confetti or Glitter – this is also a guideline from the Convention Center because if the vacuum can’t pick it up then why have it?!
 - c. Large Centerpieces – they block others from viewing the performances and distract the BVDs (like shiny objects to a cat).
4. You will be able to access the Crown Ballroom between 2:00 PM and 3:30 PM to decorate (if you want to do it early). We suggest that it just be two to three people helping you. You will need to exit the ballroom *no later than 4:00 PM* so we can make final preparations.
5. You can pre-order an array of amazing and delicious hot food/sweet treats that will be picked up at our pre-order food station inside the ballroom. **Deadline for orders is Wednesday, November 5th**. To pre-order food please go to www.gaybingoctl.org/food.
 - a. A full bar will be available (credit card only) and will include options like signature cocktails from Tito’s Handmade Vodka and Casamigo’s Tequila buckets of beer and full bottles of wine. **No outside food or drink is allowed.**
6. The sky is the limit when it comes to your decorating ideas but please remember nothing that is offensive or obscene and **NO GLITTER & CONFETTI**.

